

Non-compulsory clarification meeting: Commercial presentation for the lease of office space for Stikland for over a period of 60 months.

Presented by: Sandi Bokveldt-Lize

Date: 05 March 2025



Tender no. NTCSA1240SLR

Description: The lease of office space for Stikland for over a period of 60 months

DURATION : 60 months

Documents To be uploaded on Eskom tender bulletin & NT website.

Note:

Contractors to do a regular check on Eskom tender bulletin for any tender addendums, as all clarification pertaining to this tender will be uploaded on that platform. It is the responsibility of the Tenderer to check the tender bulletin for updates and to ensure their response to the tender provides for information communicated also through the tender bulletin.

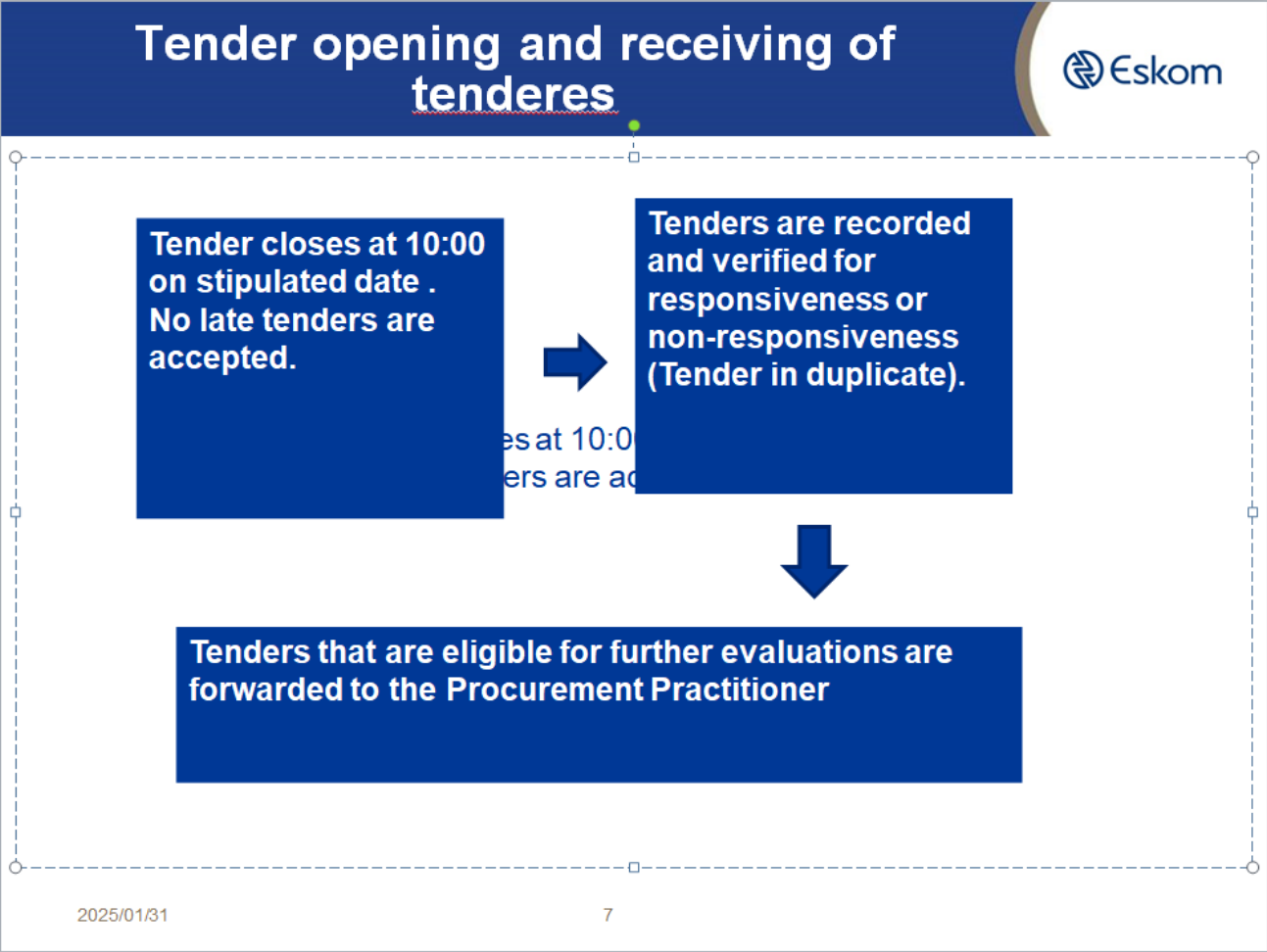
NB: While a ninety (90) days tender validity period has been provided from the tender closing date, the evaluation and adjudication process may take up to nine (9) months. Should the evaluation extend beyond the ninety (90) days, tenderers will be requested to extend their validity beyond the ninety (90) days .

- **NB: The onus is upon the tenderer to ensure that their tender reach the Tender Office on or prior to the due date and time when making use of the post or courier services.**
- **NB: Eskom employees are not permitted to deposit a tender into the Eskom tender box on behalf of a tenderer.**
- **If your tender document is too big to fit into the tender box, the documents can be submitted to an Eskom Tender office Official at the Eskom Tender Office, during the following times:**
- **Monday to Friday: 07h30-16h00 prior to the tender closing date.**
- **No tender documents will be accepted after the stipulated tender closing date and time.**

- **Please refer to the User guide included as guideline for registration purposes to access the reverse e-auctioning on-line bidding platform.**
- **Please separate files as follows:**
 - Commercial File include SDL&I undertakings
 - Technical File –
 - Quality File -
- **NB: In addition, do include soft copy (USB) with all your tender files.**
- A tenderer that does not submit mandatory documents/information required in mandatory documents by the required deadlines as stipulated in the Tender Returnable section of the respective Invitation to Tender; will be deemed non-responsive.

TENDER PHASE

1. **Non-compulsory Clarification Meeting with Contractors 05/03/25 @ 10:00 am via MS teams**
2. **Currently tender is out and will close on the 25/03/25 @ 10h:00.**
3. **Closing time for clarification and queries is 5 working days before the deadline for tender submission**
4. **All queries to be directed to the Procurement Practitioner**
5. **No CD will be accepted by Eskom and only USB will be acceptable.**



STEP 1: Tender Acceptability and Responsiveness

- Meet the eligibility criteria for a tenderer.
- A tenderer is required to submit an original tender in hard (paper) copy and one complete copy of the original, also in hard (paper) copy.
- If the hard (paper) copy is not submitted, then the tenderer must be disqualified. Tenderers will not be disqualified for failure to have submitted soft (electronic) copies of the original if that was an additional requirement to hard (paper) copy.
- Submission of the mandatory commercial tender returnables as at stipulated deadlines.

A tenderer that does not submit mandatory documents/information required in mandatory documents by the required deadlines as stipulated in the Tender Returnable section of the respective Invitation to Tender; will be deemed non-responsive.

STEP 2. Evaluation of Tenders on functionality /Technical capability (Setting of minimum qualifying score for Functionality (Threshold))

Two stage process – desktop evaluation and objective site evaluation

TECHNICAL EVALUATION CRITERIA STIPULATED IN TECHNICAL PRESENTATION.

Tenderers who do not meet Eskom's minimum technical requirements of 70% will result in the tenderer not being evaluated further.

STEP 3.Evaluation of Price

▪ 3.1 PPPFA Price and Preference Points

For transactions up to R50M (inclusive of VAT) Price and Preferential Point Scoring will be based on the 80/20 allocation aligned to the PPPFA Regulations 2022.

- The following formula must be used to calculate the points out of 80 for price in respect of a tenderer with a Rand value equal to or below R50 million, inclusive all applicable taxes.
- **Evaluation of price:**
 - Prices will be evaluated as follows:
 - Inclusive of VAT
 - Making the specified correction for arithmetical errors
 - Excluding contingencies in any bill of quantities or activity schedule
 - Making an appropriate adjustment for any other acceptable variations, deviations, or alternative tenders submitted
 - Making a comparison of the Net Present Value of each adjusted tender based on the tendered programme(if provided) and prices, on the estimated effect of Price Adjustment Factors and rate of exchange fluctuations (if applicable) and on other evaluation parameters relating to uncertainty and risk, where applicable.

1. Unconditional discounts must be taken into account for evaluation purposes;
2. Conditional discounts must not be taken into account for evaluation purposes but should be implemented when payment is effected.

Prices will be scored out of 80 points

Evaluation of Specific Goals/

Preference Points

Specific goals/preference points will be scored out of 20 points in accordance with Eskom Procurement and Supply Chain Management Procedure.

Tenders' evaluated prices, inclusive of VAT all applicable taxes, must be used for PPPFA scoring.

Records of the ranking must be submitted to the relevant DAA for verification. The ranking in points must be reflected in the Procurement Submission Document submitted to the DAA in support of the recommendation made therein.

The ranking is done as follows:

In the event that two or more tenderers have scored equal points, the recommended tenderer identified as the tenderer that scored the higher points for Specific Goals.

If two or more tenderers scored equal points, including equal points for Specific Goals, the recommended tenderer is identified as the tenderer that scored the highest score for functionality if was part of the evaluation process.

In the event that two or more tenderers are equal in all respects, the recommended tenderer must identified by the drawing of lots.

The process of drawing lots will be as follows:

The process of drawing lots will be followed as prescribed in the latest revision of the Eskom Procurement and Supply Chain Management Procedure.

NOTE:

Failure on the part of a supplier to submit “proof of B-BBEE status level of contributor” for purposes of evaluation and scoring by the tender closing will not result in disqualification (if tenderer is otherwise deemed to be responsive / acceptable in all other aspects). The tenderer will, however, be scored zero on B-BBEE for purposes of PPPFA scoring and ranking.

Please note: -

Eskom reserves the right to award to a tenderer who may not be the highest scoring/highest ranked tenderer, in line with Section (2) (1) (f) of the PPPFA.

STEP 4. Contractual Requirements may include the following:

Proof of CSD registration (Mandatory)
Environmental compliance,
Due diligence by State Security Agency (SSA) and

- Financial statements

Details on the above are contained in the relevant sections of the tender.

Please Note:

Contractual. requirements are not evaluation criteria. They are required to be met and assessed after the evaluation and ranking of the tenders

Returnable required at tender closing. (non-disqualifiable) – These returnable are also required to be fully completed, signed (if required on the returnable) and submitted with Tender at Tender closing date and time, however, if not submitted by Tender closing, the Procurement Practitioners must request in writing the outstanding returnable to be submitted **within 5 working days.**

Failure to meet “Contractual Requirements “by the stipulated deadlines; may result in the tenderer being regarded as non-responsive and ineligible for contract award.

STEP 5. Objective criteria

SDL&I UNDERTAKING - as stipulated in ITT

Section 1: Objective criteria

The inclusion of objective criteria in an enquiry is not mandatory but a condition for contract award, and if included, this must align with the requirements of the PPPFA [clause 2(1)(f)] and be clearly stated in the enquiry together with the consequence of such objective criteria (i.e., if the tenderer does not meet objective criteria; it may lead to the second-ranked tenderer being recommended for award).

QUESTIONS





Conclusion and Thank you